

# OFFICE OF THE INSPECTOR GENERAL

## GREGORY W. SULLIVAN, INSPECTOR GENERAL

*Excellence in Public Procurement through  
Professional Certification*

Massachusetts Certified Public Purchasing Official  
(MCPPO) Program



## Design and Construction Contracting

**"Plenty of good things to  
bring back to my job...  
Thank you for a wonder-  
ful seminar."**

**June 2000 participant**

**Prerequisite: Public Contracting Overview**

**Course Level: Intermediate**

**Instructional Method: Group Live**

This three-day course is tailored to public officials who are involved in contracting for design, public works construction, and public building construction. You will learn practical applications and effective strategies for procuring and administering these contracts. The course concludes with a written examination. Participants must have successfully completed the Public Contracting Overview or State Contracting Overview seminar prior to enrollment.

Participants will learn the following:

- overview of public construction in Massachusetts
- procuring construction contracts under M.G.L. c. 149 and M.G.L. c. 30, §39M
- the major stages of a public construction project
- the objectives and importance of contract administration
- the roles of the owner, contractor, designer, and construction manager
- keys to effective communication on construction projects
- qualifications-based selection of designers
- design and construction contract terms that help protect the owner
- the contractor certification process and filed sub-bidding
- strategies for avoiding disputes with contractors
- feasibility studies and project planning
- baselines for performance in a design contract

**This course provides 20 continuing professional education (CPE) points and 20 professional development points (PDP).**

**For additional dates and locations currently open for registration, visit our website at [www.mass.gov/ig](http://www.mass.gov/ig). To register or for more information, call Joyce McEntee Emmett, MCPPO Program Director, at 617-727-9140 x. 28835.**